OVERVIEW & PURPOSE

● Extended learning will begin April 6. The last day of school is May 8, 2020.

● The purpose of this guide is to provide answers and expectations during our time of offsite extended learning.

● Our hope is to maintain academic rigor while providing a sense of stability to our students and their families.

EXPECTATIONS

● The most current guidelines regarding health and safety from the CDC or local authorities will be followed to help protect the health of our community. These guidelines may continue to change, and we will adapt our methods as needed to make sure that we keep health and safety a top priority.

● Students are expected to complete all assignments to the best of their abilities. Assignments may range from enrichment activities for all students to makeup work to help a specific student master a lesson from earlier in the semester.

● The time that it should take a student to complete daily assignments may range from approximately an hour per day for our Pre-K students to approximately three hours per day for high school students.

HOW TO GET WEEKLY ASSIGNMENTS
• Weekly assignments for all grade levels will be posted on the school website at www.cowetaps.org. Students who do not have access to the website should expect communication from their teacher.

HOW TO COMMUNICATE WITH MY CHILD’S TEACHER

• Parents may contact their teachers through various methods that are already used such as email or Remind. Teachers will also contact students and parents as directed by the building principals using a variety of methods realizing that not every student has the same type of access. Teachers have been instructed to refrain from live communication via video such as Zoom or FaceTime unless approved by the building principal or special education director.

HOW STUDENTS WILL PICK UP POSSESSIONS

• Students will only be allowed to pick up possessions at the discretion of the building principal. The health and safety of our entire community relies upon us limiting any unnecessary entry into our buildings so this should only be done in an emergency situation strictly following CDC guidelines. Once restrictions are lifted, we will announce procedures for the students and staff to return to the buildings to remove personal items.

HOW STUDENTS WILL RETURN COMPLETED WORK

• Every effort should be made to return work or work logs online. Other methods should be cleared through the building principal so that CDC guidelines are followed for everyone involved.

GRADING

• Our normal letter grade system will continue to be used. However, students should not receive a final grade lower than what they had before spring break. Makeup or remedial work will be strongly encouraged to improve grades. Enrichment activities will be graded and recorded. This will be done in a good faith effort to allow students to improve their GPA, qualify for scholarships, etc. It may be perfectly acceptable in many situations for students and parents to submit a completed work log.
OTHER ITEMS

- We will continue to make and communicate decisions based upon the best available information regarding the health and wellness of our community.