

**COWETA PUBLIC SCHOOLS  
2017-2018 SCHOOL YEAR  
EMPLOYMENT OPPORTUNITIES**

**The following position is open for application at this time and will remain open until filled:**

**ASSISTANT GROUNDS MANAGER**

**DUTIES:**

- 40 hour work week – approx. 8 a.m. to 5 p.m. or as required by Supervisor or Superintendent
- 12 Month Contract
- The groundskeeper will work directly with the grounds and transportation department. Must be able to do lots of lifting, walking, pushing, and stretching. The job entails work in all kinds of weather.

**Job Description**

Mowing, weed eating, spraying for weeds, working flower beds, planting / trimming trees, painting, trash pickup, emptying trash receptacles, installing playground equipment, maintaining playgrounds, clearing parking lots during inclement weather and various other duties as they arise, may be required to drive route bus or shuttle bus. Assist mechanic to accomplish specific tasks.

All interested parties should fill out a support personnel application. Those may be downloaded from the website [www.cowetaps.com](http://www.cowetaps.com) or picked up at the Education Service Center. Then mail, or fax the application to Rick Greene, Transportation Director/Grounds Manager, P.O. Box 550, Coweta, OK 74429.  
Fax: (918)486-1566

**Posting Date: January 3, 2017**

**EOE**